

# Literacy Green Bay Volunteer Application

424 S. Monroe Ave. Green Bay, WI 54301

920-435-2474

Name *(please print)* \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Email Address: \_\_\_\_\_

**Note: Communication with tutors is primarily through email. Acceptance into the program requires appropriate response times.** \_\_\_\_\_ (Initial to acknowledge here)

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone # \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: F M Prefer not to answer

U.S. Citizen? Yes No

Race/Ethnicity: White Black Asian Hispanic Native American Other: \_\_\_\_\_

Employer name (if employed): \_\_\_\_\_

Full time Part time (# of hours) \_\_\_\_\_ Student Homemaker Retired Unemployed

Education: Less than 12<sup>th</sup> grade HS Diploma/GED Some College

Technical College Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

College Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

Graduate School Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

Do you speak any languages other than English? \_\_\_\_\_

Volunteer Experience: \_\_\_\_\_

How/where did you hear about our program?

Newspaper Radio/TV Internet/Website Friend/Relative Volunteer center

| Church Special Event Social Media Library Employer

Other: \_\_\_\_\_

Do you know any past or present tutors, board members, or staff? Yes No

If yes, who: \_\_\_\_\_

Which of the following are you interested in? Feel free to choose more than one. Complete descriptions can be found on our website.

- |                               |                                     |                     |                |
|-------------------------------|-------------------------------------|---------------------|----------------|
| Adult Tutoring                | Board of Directors                  | Childcare           | Classroom Aide |
| Fundraising events            | Grant Writing                       | Marketing/Promotion | Photography    |
| Student Interviews            | Public Speaking                     | Website Development | Committee work |
| Tutor Training                | Translation (list languages): _____ |                     |                |
| Other (please explain): _____ |                                     |                     |                |

Are you willing to commit to volunteering for at least one year?      Yes      No

Do you have a medical condition or disability that we should be aware of?      Yes      No

Explain \_\_\_\_\_

Have you been convicted of any felonies? If so, please provide more detail.

\_\_\_\_\_

\_\_\_\_\_

What is/are your reason(s) for volunteering at Literacy Green Bay?

- |  |  |
|--|--|
| Gain new skills/experience                   | Meet new people/meet people from other culture |
| Share my skills/experience                   | Religious/ethical reasons                      |
| Belief in the mission of the agency          | Be a part of the solution to illiteracy        |
| Give back to the community                   | Experience for future career/academic credit   |
| Make a difference in someone's life          | Asked by a friend who is a tutor               |
| Have time/looking to keep busy               | Sounds like fun!/interesting                   |
| Enjoy teaching/always wanted to try teaching | Everyone should know how to read/speak English |
| Personal experience with literacy            |  |

**For tutoring only:**

Preferred times for volunteering:      Morning      Afternoon      Evening      Weekends

Preferred days for tutoring: \_\_\_\_\_

Preferred meeting method:      In Person      Virtual      Both are fine

Are there any special circumstances that would make it difficult to meet with your student on a regular basis?

Explain: \_\_\_\_\_

I understand that all information provided by me is held strictly confidential by Literacy Green Bay. I, the undersigned, state that all information provided by me on this form is true to the best of my knowledge. I authorize Literacy Green Bay to verify as needed. Literacy Green Bay conducts background checks on all volunteers. If I am filling electronically, typing my name below will constitute an electronic signature.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date