

# Literacy Green Bay Volunteer Application

424 S. Monroe Ave. Green Bay, WI 54301

920-435-2474

Name *(please print)* \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Email Address: \_\_\_\_\_

**Note: Communication with tutors is primarily through email. Acceptance into the program requires appropriate response times.** \_\_\_\_\_ (Initial to acknowledge here)

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone # \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: F M Prefer not to answer

U.S. Citizen? Yes No

Race/Ethnicity: White Black Asian Hispanic Native American Other: \_\_\_\_\_

Employer name (if employed): \_\_\_\_\_

Full time Part time (# of hours) \_\_\_\_\_ Student Homemaker Retired Unemployed

Education: Less than 12<sup>th</sup> grade HS Diploma/GED Some College

Technical College Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

College Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

Graduate School Degree: \_\_\_\_\_ Major/Field of Study \_\_\_\_\_

Do you speak any languages other than English? \_\_\_\_\_

Volunteer Experience: \_\_\_\_\_

How/where did you hear about our program?

Newspaper Radio/TV Internet/Website Friend/Relative Volunteer center

| Church Special Event Social Media Library Employer

Other: \_\_\_\_\_

Do you know any past or present tutors, board members, or staff? Yes No

If yes, who: \_\_\_\_\_

Which of the following are you interested in? Feel free to choose more than one.

Adult Tutoring    Board of Directors    Child care    Classroom teaching    Committee work  
Fundraising Projects    Marketing/Advertising    Office/computer projects    Photography  
Public speaking    Receptionist    Student Testing    Translating (Please list language(s) below)  
Tutor training    Website Development

Languages for Translation: \_\_\_\_\_

Are you willing to commit to volunteering for at least one year?    Yes    No

Do you have a medical condition or disability that we should be aware of?    Yes    No

Explain \_\_\_\_\_

Literacy Green Bay conducts background checks on all our volunteers. Are there any violations in your past we should be aware of?

\_\_\_\_\_  
\_\_\_\_\_

What is/are your reason(s) for volunteering at Literacy Green Bay?

Gain new skills/experience	Meet new people/meet people from other culture
Share my skills/experience	Religious/ethical reasons
Belief in the mission of the agency	Be a part of the solution to illiteracy
Give back to the community	Experience for future career/academic credit
Make a difference in someone's life	Asked by a friend who is a tutor
Have time/looking to keep busy	Sounds like fun!/interesting
Enjoy teaching/always wanted to try teaching	Everyone should know how to read/speak English
Personal experience with literacy	

**For tutoring only:**

Preferred times for volunteering:     Morning     Afternoon     Evening     Weekends

Preferred days for tutoring: \_\_\_\_\_

Preferred meeting method:    In Person    Virtual    Both are fine

Are there any special circumstances that would make it difficult to meet with your student on a regular basis?

Explain: \_\_\_\_\_

I understand that all information provided by me is held strictly confidential by Literacy Green Bay. I, the undersigned, state that all information provided by me on this form is true to the best of my knowledge. I authorize Literacy Green Bay to verify all information as needed. Typing your name below will constitute an electronic signature.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date